

## RETURN AUTHORIZATION FORM

4500 W. 31<sup>st</sup> ST / CHICAGO, IL 60623 / (800) 566-0664 / Fax: (773) 523-3639  
 www.justinblairco.com

### ONLINE RA FORM INSTRUCTIONS

1. Fill out all fields in form
2. Send form to Justin Blair's Customer Service department for processing and RA# issuance
3. Upon receiving RA# send back product using supplied shipping label

**NOTICE:** Product sent back without an RA# will not be processed, and will be sent back at customer's expense.

**RA#:** \_\_\_\_\_

Company	
Contact	
Address	
City, State, Zip	
Telephone	
Fax	
Email	

**Reason for Return - Enter the code for each item listed in the table below**

**A** - Shoes Didn't Fit    **B** - Customer Didn't Like    **C** - Defective Product    **D** - Order Entry Error    **E** - Pick/Ship Error    **G** - Misc

RETURN REASON	DESCRIPTION	QTY	UOM	INVOICE #	INVOICE DATE	INVOICE PRICE	STOCK OR DEFECTIVE

OFFICE USE ONLY			
RA#: _____	DATE: _____	PAGE: _____ OF _____	REP: _____
Return Processed By: _____	Date: _____	Order# : _____	